

# NAME OF COMPANY

FORMAT NO.:

**FROM: MANAGEMENT REPRESENTATIVE**

**TO: ALL MEMBERS OF STEERING COMMITTEE**

**DATE OF CONDUCT:**

**TIME:**

**ENUE:**

## **Management Review Meeting (MRM) -AGENDA**

Please be informed that our 1<sup>ST</sup> Management Review Meeting has been organized on January 1<sup>st</sup>, 2016 at 14:00 in the M -01 Conference hall for the assessment of (ISO 14001 / OHSAS 18001) – EHS [Environment Health & Safety) Management System and its performance as per the enclosed details:

SR No	Topic / Agenda	Document / Information Required	Responsibility
1			
2			
3			
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SR No	Name of participants	Sign
1		
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6		

Prepared by

Approved By

Management Representative

Director