

Inventory Ratio Tracking Sheet

Company Name / Department _____ Date / Period _____ Location / Branch _____
(e.g., ABC Manufacturing – Stores Department) (e.g., 01- Aug-2012 to 31-Aug-2012) (e.g., Plant 1 – Warehouse B)



Item ID	Item Name	Category	Planned Ratio (%)	Actual Ratio (%)	Variance (%)	Status	Last Updated	Notes
EL-001	Microcontroller X7	Electronics	85%	92%	7%	Overstock	10/15/2023	Excess Q3 order
RM-002	Steel Alloy Sheets	Raw Materials	70%	65%	-5%	On Track	10/14/2023	
EL-003	Li-Ion Battery Pack	Electronics	90%	78%	-12%	Understock	10/15/2023	Supplier delay (2 weeks)
CS-004	Cleaning Solvent	Consumables	60%	55%	-5%	On Track	10/13/2023	
RM-005	Copper Wire (Spool)	Raw Materials	75%	83%	8%	Overstock	10/16/2023	Bulk purchase discount
EL-006	OLED Display Panel	Electronics	88%	88%	0%	On Track	10/15/2023	
CS-007	Safety Gloves	Consumables	50%	42%	-8%	Understock	10/12/2023	Increased usage in production
RM-008	PVC Resin	Raw Materials	80%	91%	11%	Overstock	10/16/2023	Forecast error
EL-009	Capacitor Set	Electronics	82%	79%	-3%	On Track	10/14/2023	
CS-010	Lubricant Oil	Consumables	65%	70%	5%	On Track	10/15/2023	Seasonal maintenance cycle

Reference Number / Document No. _____
(If part of an official record-keeping system)

Prepared By _____
(Name & designation of person preparing the sheet)

Reviewed / Approved By _____
(Manager or supervisor's name & designation)