

Supplier Name:

Supplier Code:

Category / Material / Service:

Evaluation Period:

Evaluator Name & Dept.:

Date of Evaluation:

SUPPLIER  
PERFORMANCE  
RATING FORM

Sr. No.	Parameter Category	Sub-Parameters	Weight %	Score (1-10)	Weighted Score
1	Quality	Product conformity to specifications - Defect rate / PPM - Rejection % - Traceability & documentation - Corrective actions (CAPA)	30		
2	Delivery	On-time delivery % - Lead time adherence - Responsiveness to urgent orders - Logistics & packaging quality	20		
3	Cost & Commercials	Price competitiveness - Cost stability - Transparency in quotation - Payment terms flexibility	15		
4	Service	Responsiveness & communication - Technical support - Relationship management - After-sales service	10		
5	Compliance & Certifications	ISO/IATF certifications - Legal/regulatory compliance - REACH/RoHS adherence	10		
6	Sustainability & CSR	ESG practices - Ethical sourcing - Waste & energy reduction - Social compliance (SEDEX/SA8000)	5		
7	Innovation & Improvement	Kaizen / Lean initiatives - Value engineering - Technology adoption - New product development	5		
8	Risk & Reliability	Financial stability - Supply continuity - Alternate sourcing - Crisis handling (disruptions)	5		
TOTAL			100		



★  
Excellent Supplier  
(Preferred)



✔  
Approved Supplier  
(Qualified)



⚠  
Conditional Supplier  
(Needs Improvement)



✖  
Blacklisted / Not Approved

Evaluator Signature: \_\_\_\_\_

Supplier Representative Signature: \_\_\_\_\_

Remarks / Corrective Actions Required: \_\_\_\_\_