

MACHINERY DESIGN PROJECT FORM

Format No.:

Date:

Machinery Assembly Point Number:

Detailed information:

For Customer:

PROJECT SETUP
Inputs From Customers
Job Code details / Tracking ID
Approved by :
PROJECT DEVELOPMENT
Mechanical Design
Mechanical Design Review & Approved By:
If, not Approved:
Electrical Diagram / Circuit Maps / Electrical Design
Electrical Design Review & Approved By:
If, not Approved:
PROJECT ASSEMBLING / FABRICATION
Mechanical & Electrical Drawing
Reviewed & Approved Material / Components / Tools by :

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List of Materials Purchasing for Project
Inspecting incoming Material Details
Fabrication / Engineer Signature:
Machine Assembling
PROJECT QUALITY
In – process Inspection Details
Final Inspection Details
TC NO. & Date :
Signature of Q.C. Engineer / Manager:
CUSTOMER APPROVAL
Customer Inspection Note:
Comment / Suggestions from Customer
Customer Approved & Signature:

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SHIPPING & INSTALLATION
Shipping Date & Shipped By:
Customer Received Date:
Shipping Documented received Date:
Installation Team Reach at Customer Site:
Team Members:
Installation Completed Date:
Installation Team Leader Comments / Remarks:
Customer Talks:
Project Engineer Signature:
Project Manager Signature:
Any one from Board of Director :
CUSTOMER SIGN & STAMP